



# Role Description - Team Manager

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## Role

To manage the club teams at galas and other competitions

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## Skills

- Well organised and efficient
  - Sound knowledge of the club
  - Confident and effective communicator
  - Understanding and impartial
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## Main Duties

- Select a team (if applicable) in consultation with the appropriate club personnel
  - Advise the team of gala arrangements
  - Ensure that arrangements are made for the transport of teams to galas
  - Ensure that the team is taken to the appropriate venue
  - Ensure that athletes report in good time for each event
  - Ensure that all appropriate athletes are registered to swim in the appropriate competitions/events
  - Ensure that team behaviour is controlled
  - Submit results to club publicity officer
  - Promote team spirit
  - To follow and promote the ASA Child Protection Policy
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## Commitment

Ongoing weekly responsibility as well as club events

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## Benefits to Self

A very rewarding role within the club.

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I have read and understood the above role description and agree to carry it out to the best of my ability.

Signed ..... (Lee Stringfellow)                      Date .....

Signed ..... (Keith Ashton)                              Date .....